

## Tool 13: Reporting notifiable events

If a notifiable event occurs, you must notify WorkSafe using the fastest means available to you.

As defined in the HSWA, a notifiable event means any of the following events that arise from work:

(a) the death of a person; or (b) a notifiable injury or illness; or (c) a notifiable incident.

You can notify WorkSafe New Zealand by:

1. Telephone on 0800 030 040
2. Completing and submitting the online [Notifiable Event notification form](#)
3. Downloading and completing the [Notifiable Death, Injury or Illness Form](#)

Be prepared to provide as much detail as possible about what has happened.

You will receive an acknowledgement that the notification has been received.